

Bletchingdon Parish Council

Wednesday 30 September 2026

To Members of the Council: you are summoned to attend the Meeting of Bletchingdon Parish Council on Wednesday 30 September 2026 in the **Meeting Room** at Bletchingdon Village Hall, OX5 3FD commencing at 7:30pm.

Members of the Public: you are invited to attend. Any members of the public wishing to address the Council during the formal meeting must make the Chair aware of their intention before the meeting starts. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

Andy Crick, Locum clerk

25 September 2026

AGENDA

1. **Apologies for absence** – to receive apologies.
Apologies were received before the meeting from District Councillor Timothy Faltermeyer.
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for dispensations or declarations of interest from Councillors relating to items on the agenda, in accordance with the council's code of conduct
3. **Minutes** – To confirm the minutes of the meeting held on Wednesday 26 August 2026.
4. **Public participation** – to receive questions from members of the public relating to items on the agenda, in accordance with the council's code of conduct and standing orders
5. **Reports from District and County Councillors** – for information only. Written report from Cllr Faltermeyer.
6. **Communications from TVP, CDC, OCC, NALC and OALC** – have been forwarded to Cllrs
 - a. Community First Oxfordshire AGM 8.10.26 - invitation to attend online - email 8.10.26
 - b. PCC community fund grant invitation
 - c. Email from OCC re 20mph speed limits, consultation to end in November - email 10.9.26
 - d. Update on Oxford City Local Plan? - email 9.9.26
7. **Update on progress from previous minutes** – the Chair will report on progress of outstanding items which do not require further decision. Refer to Rolling Monthly Action List
8. **Finance**
 - a) **Financial report**
 - b) **Invoices and other items for payment** – to consider invoices for payment itemised on the payment schedule
 - c) **External audit (AGAR)** – received from auditor and circulated to councillors
 - d) **Grants:** request for funding from CleanSlate, email 9.9.26

- e) **Laptop** – to consider the purchase of a laptop provided by Cllr Robins
- f) **Microsoft renewal** - due for renewal 4th Oct @ £84.99 by direct debit

9. Training

- a) **NALC, OALC and SLCC** – to consider any further training offered by NALC, OALC and SLCC

10. Parish matters/Parish plan – updates by exception

a) Policies and admin

- i. Community Emergency Plan
- ii. Green Bletchingdon
- iii. Neighbourhood/Parish Plan. Screening document received from Cherwell District Council approving the work done. The NP can now be submitted to CDC.
- iv. Website – update from meeting with web developer
- v. Gift for previous clerk - requested in August meeting
- vi. IT policy – clerk to prepare for later meeting?

b) Local services

- i. Bletchingdon Bus Service
- ii. Bletchingdon School
- iii. Garages – parish council has been asked who owns the garages and how to rent them

c) Environment

- i. Village improvements
- ii. Community Fitness Area
- iii. EV charging points
- iv. Land behind the Sports Social Club
- v. Village benches – update from Sue Davies
- vi. Dog bins
- vii. Maintenance of shoots on the green
- viii. Gully emptying – to be scheduled for the Autumn
- ix. Playground fencing
- x. Green: to stop cutting the green while it is dry – requested in August meeting
- xi. Dead trees on the Duchy – to contact BCF to pass on to management company – requested in August meeting
- xii. Cones and bins left out by resident, parish council to consider action to stop this – requested in August meeting

d) Roads and traffic

- i. Traffic calming and Speedwatch
- ii. Fix my street update: Blocked drain on Oxford Road at the junction with Lenthal reported to fixmystreet and now lined up for action by council cleaning teams. Confirmed in email received 9.9.26
- iii. Email from resident re HGVs and traffic - email 15.9.26

e) Development proposals

f) Other items

- i. Electric blanket testing - email 26.8.26 offering free testing to residents – requested in August meeting. Added to items suggested for Village News October 2026.
- ii. Email from Oxford Health asking to raise awareness of services in the community to help with mental health problems. Poster provided – requested in August meeting
- iii. To warn people to be careful with tumble driers and washing machines which can cause fires – requested in August meeting. Added to items suggested for Village News October 2026.
- iv. Stoptober email 9.9.26 – to consider actions

11. Planning Applications

a) New applications since last meeting

Reference	Address	Description	Comments
26/02180/PIP	Land West Of Valentia Close Adj To, Station Road, Bletchingdon	Permission in Principle for residential development of 7-9 dwellings	Mark: Object
26/02182/PIP	Land West Of Valentia Close Adj To, Station Road, Bletchingdon	Permission in Principle for residential development of 7-9 dwellings	Mark: Object
26/02024/F	Heathfield Golf And Country Club, Heathfield, OX5 3DX	Change of Use and extension of the extant and approved facilities building for use as a public house and retail (Class E/sui generis)	
26/02305/F	5 Heathfield Cottages, Street Through Heathfield Village, Heathfield, OX5 3DX	Addition of a rear facing dormer at second floor level	
26/02306/F	Heathfield Cottages, Heathfield, OX5 3DX	Erection of a single storey-rear extension with 1no rooflight	

b) Decisions made

Number	Title	Description	Planning authority decision
26/01122/F	The Oxfordshire Inn, Meadow Walk, Heathfield, Kidlington, OX5 3FG	Redevelopment of the site (former function hall) to provide 6no. semi-detached dwellings (2no. two bed and 4no. three bed units).	REFUSED

26/01681/F	Land East Of Heathfield Cottages, Heathfield	Change of Use of stables and land used for equestrian purposes to caravan park	REFUSED
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c) Appeals

None

d) To note those received after agenda publication

12. Correspondence (emails and letters) received

a) To review all other correspondence received in September

13. Reports from meetings - to receive reports from any meetings attended

a) Monthly Sports & Social Club

b) London Oxford Airport Consultative Committee 15.9.26 – minutes received 18.9.26

14. Upcoming attendance at meetings

a) Monthly Sports & Social Club

b) London Oxford Airport Consultative Committee, Tuesday 15th September

15. Items for information or next Agenda only

All items for next agenda to be submitted to the chair by Wednesday 21 October 2026.

16. Date of Next Meeting

To confirm the date of the next meeting on Wednesday 28 October 2026 at 7.30pm.

Dated: 25 September 2026

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