

**Minutes of the Meeting of Bletchingdon Parish Council held on
Wednesday 25th March 2026 in the Meeting Room at Bletchingdon Village Hall, OX5 3FD at 7:30pm**

Present: Cllr Dan Robins (Chair), Cllr Chris Lane, Cllr Nicola Morris, Cllr Rachel Pirie (Vice-Chair), Cllr Mark Taylor.

In attendance: N/a

Apologies: Cllr Gemma Coton (CDC), Cllr Duncan Ledger, Lisa Horton (Chair of Governors), Cllr Laura Gordon (OCC), Cllr Matt Whitehead

1. Apologies for absence – to receive apologies

Apologies were received as above.

2. Requests for Dispensations, Declarations of interest, gifts and hospitality – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct

3. Public participation - to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's Code of Conduct and standing orders

4. Reports from District and County Councillors – District and County Councillors were not in attendance. The monthly report from the County Councillor has been circulated.

5. Communications from TVP, CDC, OCC, NALC and OALC - have been forwarded to Cllrs

Noted.

6. Minutes - To confirm the Minutes of the meeting held on 25th February 2026

It was **RESOLVED** that the minutes be accepted as a true record. They were signed by the Chair.

7. Update on progress from previous Minutes – the Clerk / Chair will report on progress of outstanding items which do not require further decision. Refer to Rolling Monthly Action List

The Chair gave an update on the progress of items listed on the Rolling Monthly Action log.

8. Governance

a) **Code of conduct.** This was circulated to all Cllrs. It was **RESOLVED** that all in attendance are in agreement to continued adoption of the Code of Conduct.

b) **Update on Clerk recruitment.** Cllr Robins provided an update. It was **RESOLVED** to invite the candidates for interview and Cllrs Robins will co-ordinate dates.

9. Finance

a) Financial Report

As at the 27th February, the accounts stood at:

Barclays Community Current Account	£ 1,853.88
Barclays Business Premium ME Deposit Account	£76,400.82

Income: Interest Earned 8 Dec 2025 - 1 Mar 2026 £ 194.99

b) Standing Orders/Direct Debits

Method	Payee and Reason	Budget	Minute Ref	Amount	VAT	Total
Standing Order	Bletchingdon Village Hall – Monthly rent of the Parish Office	Village Hall	025/25/q	£180.00	Nil	£180.00
Debit card	Vonage – Service charge	General Admin	149/24/o	£5.82	£1.17	£6.99

c) Invoices and other items for payment.

It was **RESOLVED** to pay the following items, signed by Cllr Morris and Cllr Taylor.

Payee and Reason	Budget	Minute Ref	Net	VAT	Total
Neville Walton – Swing repair Inv 5499	Parks, Trees and Open Spaces	Feb26/11/l	£50.00	£10.00	£60.00
Imperative Training Ltd – Defib pads; Inv: 1000315701	General Admin	Feb26/7/a	£79.95	£15.99	£95.94
Information Commissioner’s Office – Data protection fee	General Admin	040/25/r	£52.00	£0.00	£52.00
Treetech – Tree maintenance - Inv: 4713	Parks, Trees and Open Spaces	Jan26/11/r	£700.00	£140.00	£840.00
Treetech – Tree maintenance - Inv: 4715	Parks, Trees and Open Spaces	Jan26/11/r	£525.00	£105.00	£630.00
OLAC Membership renewal	General Admin	025/25/q	£260.00	£52.00	£312.00

- d) Risk assessment** – This has been circulated to Cllrs. It was **RESOLVED** that this is a correct document and will be adopted.
- e) Asset register** – This has been circulated to Cllrs. It was **RESOLVED** to accept this as a correct record.
- f) Financial regulations** – This has been circulated to Cllrs. It was **RESOLVED** to adopt these.
- g) Standing orders** – It was **RESOLVED** that these are correct.

10. Training

- a) NALC, OALC and SLCC** – to consider any further training offered by NALC, OALC and SLCC

The Council **RESOLVED** to note the training courses and agreed that Councillors should attend any appropriate training if available.

11. Parish matters

- a. **Community Emergency Plan** – no update
- b. **Green Bletchingdon** – no update
- c. **Bletchingdon Bus Service** – no update
- d. **Bletchingdon School** – the Chair of Governors has sent apologies for this meeting.
- e. **Neighbourhood/Parish Plan** – Community First Oxfordshire membership £55 (301-1000 population). It was **RESOLVED** to maintain the Parish Council’s membership.
- f. **Village Improvements** – No update. The planning application for The Black’s Head is still outstanding
- g. **The Village News** – The deadline for the next issue is 18th May 2026
- h. **Enforcement Update** – No update
- i. **Community Fitness Area** – No update
- j. **EV charging points** - No update
- k. **Land behind the Sports Social Club** – No update
- l. **Repair of swings in Oxford Road Playground** – Complete. It was **RESOLVED** that as this is complete this will now be removed from the agenda.

- m. **Damage to roadside fence on Oxford Road Playground** – Complete. It was **RESOLVED** that as this is complete this will now be removed from the agenda.
- n. **Traffic Calming and Speedwatch** – No further update from Cllr Whitehead
- o. **Website** – No update
- p. **Mobile phone for Clerk** – To be revisited once the new Clerk is in post
- q. **Trees on Village Green and Recreation Ground** – It was **RESOLVED** that this will now be closed until the next survey is due.
- r. **Litter pick** – This is being organised by a Parishioner for 11th and 12th April 10am-2pm
- s. **OALC membership renewal** – It was resolved to continue our membership.

12. Planning Applications

a. Awaiting decision

None

b. Decisions made

25/00179/F - Perdix Partnership - Bletchingdon Park House Springwell Hill Bletchingdon Kidlington OX5 3DW - Proposal to construct a new architectural folly on Island Pool, including viewing tower, works to the island and stepping stones to access the island

25/00180/F - Perdix Partnership - Bletchingdon Park House Springwell Hill Bletchingdon Kidlington OX5 3DW - Incorporate a new boat landing stage into the dam outlet structure on the Central Pool and erection of boat house

25/03356/F – Asker Horse Sports - Asker Horse Sports Islip Road Bletchingdon OX5 3DX - RETROSPECTIVE - Change of Use from equestrian to guest house (Use Class C1)

c. Appeals - none

d. To note those received after Agenda publication - none

13. Correspondence (emails and letters) received – These have been circulated to Cllrs, noted.

From	Subject
Policy Team at OCC	Local Government Reform - Briefing session
Cherwell District Council	Bletchingdon and HGP Neighbourhood Plan
Beckley and Stowood Parish Council	Government Consultation on Local Government Reorganisation
OCC	Secondary school places, flood wardens and potholes
NALC	Chief Executive's Bulletin 5th March
Cllr Laura Gordon	March 2026 County Cllr report
Oxford City Council	Invitation: briefing on local government reorganisation
OCC	Temporary Road Closure and No Waiting notice
Chesterton ABC Team	ABC March 2026
NALC	NALC events
OALC	OALC February Newsletter for Member Councils
Beckley and Stowood Parish Council	Government Consultation on Local Government Reorganisation
Chesterton ABC Team	ABC March 2026

SP Broadway	Land West of Springhill. It was RESOLVED to invite SP Broadway to attend the May Parish Council meeting.
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14. Reports from meetings - to receive reports from any meetings attended

- a. Monthly Sports & Social Club – No update
- b. Online Elections 2026 Parish Briefing – no update
- c. London Oxford Airport – No meeting in the last month

15. Attendance at Meetings – there are no upcoming meetings

16. Items for information or next Agenda only

- a. Discussion regarding the state of repair of the benches in the village (there are 7 according to the village asset register).
- b. Cllr Lane raised a discussion about the timing to begin grass cutting. It was **RESOLVED** that Cllr Lane will advise Greenscythe to begin grass cutting.

17. Date of Next Meeting

The Council **RESOLVED** to agree that the next meeting of the Parish Council would take place in the Meeting room of Bletchingdon Village Hall on Wednesday 29th April 2026 at 7.30pm.

The Annual Village meeting will be held on Wednesday 13th May at 7.30pm.

The meeting closed at 8.45pm.