

Bletchingdon Parish Council

To Members of the Council: you are summoned to attend the Meeting of Bletchingdon Parish Council on Wednesday 7 January 2026 in the **Meeting Room** at Bletchingdon Village Hall, OX5 3FD commencing at 7:30pm.

Members of the Public: you are invited to attend. Any members of the public wishing to address the Council during the formal meeting must make the Chair aware of their intention before the meeting starts. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct
3. **Public participation** - to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's Code of Conduct and standing orders
4. **Reports from District and County Councillors** - for information only
5. **Communications from CDC, OCC, NALC and OALC** - have been forwarded to Cllrs
6. **Minutes** - To confirm the Minutes of the meeting held on 26 November 2025
7. **Update on progress from previous Minutes** – the Clerk / Chair will report on progress of outstanding items which do not require further decision. Refer to Rolling Monthly Action List
8. **Governance**
 - a) Scheduled Elections 2026 – email – first briefing will take place via Microsoft Teams on Thursday 29 January at 5pm. See email invitation.
 - b) A Thank You and details of 2025/26 External Audit timeline & requirements for submissions – Oxfordshire – email from Moore
9. **Finance**
 - a) **Financial Report and December Budget Monitoring Report** – to receive the reports for information
 - b) **Invoices and other items for payment** – to consider invoices for payment itemised on the payment schedule
 - c) **Parish Tax Base Figures and Precepts – Timetable** – email from CDC
 - d) **Parish precepts 2026/27 [Response Required]** – email from CDC
10. **Training**
 - a) **NALC, OALC and SLCC** – to consider any further training offered by NALC, OALC and SLCC
11. **Parish matters/Parish plan**
 - a) **Community Emergency Plan**
 - b) **Green Bletchingdon**
 - c) **Bletchingdon Bus Service**
 - d) **Bletchingdon School**
 - e) **Neighbourhood/Parish Plan** – see email from Cllr D. Ledger
 - f) **Village Improvements** – see email - Planning Application 25/00709/PREAPP - Blacks Head Inn
 - g) **The Village News** – The deadline for the next issue is 18th January 2026
 - h) **Enforcement Update** – No update
 - i) **Community Fitness Area** - Cllr D. Ledger to report
 - j) **EV charging points** - Cllr D. Robins to report
 - k) **Land behind the Sports Social Club** - Cllr M. Taylor to report

- l) **Repair of swings in Oxford Road Playground**
- m) **Damage to roadside fence on Oxford Road Playground**
- n) **Traffic Calming and Speedwatch**
- o) **Website**
- p) **Mobile phone for Clerk** – To obtain quotes from three providers
- q) **Trees on Village Green and Recreation Ground** – To consider the quotes from Treetech

12. Planning Applications

a) **Awaiting Decision**

25/03128/F - Mr Doug Bagnall - Dollys Barn, Bletchingdon, Kidlington, OX5 3DP - Erection of stockyard building on existing agricultural holding.

25/03297/Q56 - Ms Amber Richardson - Ingleby Farm, Ingleby Paddocks, Enslow, Kidlington, OX5 3ET - Prior approval application for the conversion of an agricultural building into one dwelling.

b) **Decisions made**

Approved - 24/03381/F – Robin Investments Limited - Caravan and Camping Park, Diamond Farm, Islip Road, Bletchingdon, OX5 3DR – The use of land for the siting of 8 holiday lodges (technically static caravans), infrastructure and landscape planting, in place of 13 touring caravan pitches.

c) **Appeals** - none

d) **To note those received after Agenda publication**

13. Correspondence (emails and letters) received

- a) Updating CDCs Playing Pitch and Outdoor Sport Strategy Action Plan – email from CDC requires response
- b) New Government Funding for Play Areas – How We Can Help Bletchingdon Parish Council – email
- c) Akeman Lent Labour 2026 – email from Rector of the Akeman Beneface
- d) PCC December Newsletter – email
- e) Bloxham Modified Neighbourhood Plan – email from CDC
- f) Your SLCC Membership Renewal Notice – email
- g) Grounds Maintenance Services for 2026 Season – email
- h) Greater Oxford Local Government Proposal – email
- i) Coalition of Objection to the Cumulative Traffic Issues from all the major planning developments in NW Bicester – email
- j) East West Rail: Keeping You Connected - Edition 19 – email
- k) CPRE - Reflecting on 2025 and looking to the year ahead – email
- l) Mid Cherwell Modified Neighbourhood Plan – email from CDC
- m) New booking system at the Household Waste Recycling Centres – email – this has been shared on Facebook and added to the website
- n) FOR INFORMATION: Oxfordshire Street Design Code – email
- o) PCC - My local update for you - December 2025 - email

14. Reports from meetings - to receive reports from any meetings attended

15. Attendance at Meetings – there are no upcoming meetings

16. Items for information or next Agenda only

All items for next agenda to be submitted to the clerk by Wednesday 18 February 2026.

17. Date of Next Meeting

To confirm the date of the next meeting on Wednesday 25 February 2026 at 7.30pm.

Samantha Cox

Dated: 31 December 2025

Samantha Cox, Clerk & RFO to the Council
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