

Bletchingdon Parish Council

To Members of the Council: you are summoned to attend the Meeting of Bletchingdon Parish Council on Wednesday 29 October 2025 in the **Meeting Room** at Bletchingdon Village Hall, OX5 3FD commencing at 7:30pm.

Members of the Public: you are invited to attend. Any members of the public wishing to address the Council during the formal meeting must make the Chair aware of their intention before the meeting starts. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct
3. **Public participation** - to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's Code of Conduct and standing orders
4. **Reports from District and County Councillors** - for information only
5. **Communications from CDC, OCC and OALC** - have been forwarded to Cllrs
6. **Minutes** - To confirm the Minutes of the meeting held on 24 September 2025
7. **Update on progress from previous Minutes** – the Clerk / Chair will report on progress of outstanding items which do not require further decision. Refer to Rolling Monthly Action List
8. **Governance**
 - a) **Parish Remuneration Report** – to consider the CDC Parish Remuneration Report for 25/26
 - b) **Information on behalf of Returning Officer regarding Parish election recharges in 2026/2027**
 - c) **Parish Council meetings in 2026** - to consider the dates of the meetings
9. **Finance**
 - a) **Financial Report and September Budget Monitoring Report** – to receive the reports for information
 - b) **Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements
 - c) **Invoices and other items for payment** – to consider invoices for payment itemised on the payment schedule
 - d) **Barclays bank accounts** – the Clerk will give an update on the mandate and transfers between the current and interest earning accounts
10. **Training**
 - a) **NALC, OALC and SLCC** – to consider any further training offered by NALC, OALC and SLCC
11. **Parish matters/Parish plan**
 - a) **Community Emergency Plan** - November Community Climate Adaptation Workshops
 - b) **Green Bletchingdon**
 - c) **Bletchingdon Bus Service** – email from Anne Maclachlan
 - d) **Bletchingdon School**
 - e) **Neighbourhood/Parish Plan** - Cllr D. Ledger to report
 - f) **Village Improvements**
 - g) **The Village News** - Next issue is for December/January
 - h) **Enforcement Update** – No update
 - i) **Community Fitness Area** - Cllr D. Ledger to report

- j) **EV charging points** - Cllr D. Robins to report
- k) **Land behind the Sports Social Club** - Cllr M. Taylor to report
- l) **Traffic Calming and Speedwatch** – see email from Parishioner
- m) **Website**
- n) **Laptop Computer**

12. Planning Applications –

a) **Awaiting Decision**

24/03381/F – Robin Investments Limited - Caravan and Camping Park, Diamond Farm, Islip Road, Bletchingdon, OX5 3DR – The use of land for the siting of 8 holiday lodges (technically static caravans), infrastructure and landscape planting, in place of 13 touring caravan pitches.

‘Bletchingdon Parish Council support this application, but they would like to ask CDC that if they approve this application, they do so with conditions that ensure these can only used as temporary let/holiday let accommodation and include a method for monitoring/enforcing this condition.’

b) **Decisions made** - none

c) **Appeals** - none

d) **To note those received after Agenda publication**

13. Correspondence (emails and letters) received

- a) ‘Reject the ‘Greater Oxford’ Unitary Authority’ Petition
- b) Bletchingdon Village Hall – increase to PC annual charge starting January 2026
- c) Puy du Fou – Parish Councils’ Coalition of Objection - Urgent Response Sought
- d) Answers from Oxford City Council - Greater Oxford-Three Unitary proposal - Local Government Reorganisation
- e) CPRE Oxfordshire – October newsletter
- f) Support for Emergency Exercise in Oxford on Thursday 13th November
- g) NALC email communications
- h) Thames Valley Police – Road Safety Data

14. Reports from meetings - to receive reports from any meetings attended

15. Attendance at Meetings – to consider attendance

- a) **“A Future for Oxford and Oxfordshire”** event to discuss Local Government reorganisation – Saturday 1 November, 10.00 – 13.15 at the Mathematics Institute, University of Oxford
- b) **CDC Parish Liaison Meeting** – Wednesday 12 November, 18.00 – 20.00 (online via Teams)

16. Items for information or next Agenda only

All items for next agenda to be submitted to the clerk by Wednesday 19 November 2025.

17. Date of Next Meeting

To confirm the date of the next meeting on Wednesday 26 November 2025 at 7.30pm.

Samantha Cox

Dated: 22 October 2025

Samantha Cox, Clerk & RFO to the Council	clerk@bletchingdon-pc.org.uk
Bletchingdon Village Hall, Whitemarsh Way,	01869 351967
Bletchingdon, OX5 3FD	www.bletchingdon-pc.org.uk