

## BLETCHINGDON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Bletchingdon Village Hallon Thursday 2<sup>nd</sup> August, 2018 at 7:30pm

**Present:** Cllr. A.K.Saunders (Chair), Cllr. Mrs. M. Knight, Cllr. D. Ledger, Cllr M. Taylor, Cllr A. Jordan & Martin Kersh

123/18 **Apologies:** Cllr. C.E. Lane, County Cllr C. Griffiths

124/18 **To approve the Minutes of the Parish Council Meeting held on 5<sup>th</sup> July 2018:** Cllr Knight pointed out that the address of The Dell Tower seems to be incorrectly listed in the Planning Application. The Clerk will notify C.D.C. The Minutes were approved by PC and signed by Cllr Saunders.

125/18 **Declarations of Interest and Public Participation:** None

126/18 **Public participation:** No public present (Mr Kersh was invited to inform PC of any updates and to pass on any unfinished business, following his resignation as a councillor)

127/18 **Councillor Vacancy –**

**a) Declaration of acceptance of office from Andy Jordan:** Cllr Jordan signed the Acceptance of Office in the presence of the Clerk. The

**b) Nominations for a person to be co-opted into the vacancy left by Cllr Kersh:** Cllr Ledger nominated Rachel Pirie, this was seconded by Cllr Knight. No other person was nominated. Cllr Saunders asked who was in favour of Rachel Pirie being co-opted into the role of Parish Councillor. All the Councillors present voted in favour. The Clerk will inform Ms Pirie and arrange for paperwork to be completed at the next meeting.

128/18 **Update of Progress from the Minutes**

- a) Village Hall Borders – Cllr Lane met up with Julie Benton to discuss weeds in borders. Julie has submitted a claim for 7 hours of weeding already undertaken, but will not be doing any more. Cllr Lane informed Cllr Saunders that it was suggested laying gravel around the shrubs around the car park area and to properly maintain the area to the front of the village hall (around the paved square) once the ground-cover has taken. Cllr Saunders suggested that this was really the responsibility of the BCF and the proposal should be passed to them.
- b) Weed control in paved areas – Greenscythe should have sprayed off again (a 2<sup>nd</sup> treatment) The Clerk will check on what has been done.
- c) No Parking Signs have been installed by Chad Hendron along Weston Road verge (Invoice received). Cllr Jordan informed PC that people are still parking on verge despite signs. It was suggested that a notice is placed on windscreens of offending vehicles.
- d) The Row – It is not known if these have been sold yet.
- e) Cherwell/O.C.C. – the Clerk can report that Yvonne Rees, Chief Exec for C.D.C has been given the Chief Exec job at O.C.C. as well, so she is now working for both as part of the shared working Cllr Hughes was talking about last month. (The Clerk sent an email from OCC outgoing Chief Exec to all Cllrs)
- f) Business Rates Demand – The Clerk did receive a Court Summons for 31<sup>st</sup> July if the outstanding bills were not paid by then. The Village Hall paid the bills that were eventually addressed correctly. The Clerk would like to thank Cllr Saunders and Cllr Ledger for their help with dealing with this.
- g) Traffic Survey – Mr Kersh has requested that a survey of Islip Road and Station Road is carried out by O.C.C. (at a cost to PC) to measure size and speed and number of vehicles, and a speed only survey on Weston Road. After discussion it was agreed that due to construction traffic on Station Road this one should be postponed and a survey on

- h) Kirtlington Road should be done instead. Cllr Jordan will take this on from Mr Kersh and contact O.C.C. to arrange. Further discussions saw Cllr Jordan suggest creating a series of entrance points that are an annoyance to through-traffic. Other ideas included 20's plenty signs and solar-powered smiley face.

129/18 **Reports from District or County Councillors:** both John Howell's & Carmen Griffiths' reports were circulated to Parish Councillors by email.

130/18 **Enforcement Update**

- a) Land south of Diamond Farm – Cllr Saunders to chase C.D.C. for update

131/18 **Highways Update (Fix My Street)** – Only 4 items outstanding now. Kerbstones has been closed as it's been such a long time since reported, with a request to re-report if still an issue. The Clerk has photos taken today – it was agreed to leave at this time.

132/18 **The Row, Bletchington:** Cllr Saunders confirmed that he and Cllr Ledger had been unable to identify a covenant on the properties, which had been withdrawn from auction, but Green Square now intends to sell them at the July auction. A discussion concluded that the PC had attempted to carry out due diligence to ensure properties intended for poorer families within the Parish were not lost, but that no further action would be taken. Cllrs agreed that if Channel 4 Despatches programme contacted Cllr Saunders he should speak to them.

133/18 **Planning Applications –**

**a) To note Notices of Decisions**

**18/00857/F – Hill View, Church End – French doors – permitted 18/7/18**

**18/00156/TCA – Park House, Church End - apple tree fell – notice of intent – no further objections from CDC 23/7/18**

134/18 **Finance:**

134a/18 Cllrs were asked to consider invoices for payment itemised on the payment schedule.

Cheque No	Payee and Reason	Budget	Minute Ref	Total Amount	VAT
101541	Came & Co - insurance	General Admin	094/18	£656.97	N/A
101542	Greenscythe – grass cutting	Trees & Open Spaces	069/16	£516.00	£86.00
101543	Greenscythe – grass cutting & herbicide application	Trees & Open Spaces	069/16	648.00	108.00
101544	C Fraser – payroll - this was payment for work carried out in June 2017 – chq never cashed, so voided and re-issued	General admin	114a/18	£40.00	N/A

134b/18 **Sports & Social Club** - £2 received for payment of 2 year's rent.

135/18 **Stone Path Leading to Springwell Close:** Cllr Saunders read an email from a resident of Springwell Close who is finding it difficult to use the stone path leading to Station Road. Cllr Saunders will contact Duchy Field to discuss options.

136/18 **Recreation Ground:**

136a/18 **Replacement of Teen Shelter** – This will be undertaken by Cllr Lane. A discussion was had. The Clerk will ask school if they have any old surveys of ideas from children/parents or other suggestions including picnic table/seating area. Clerk and Cllrs to bring ideas to next meeting. NB. This will not be replaced with outdoor gym equipment because it is within children's area.

136b/18 **Fitness Equipment / Outdoor Gym** - The Clerk has spoken to Rob Newnham from the S & S Club who is interested but can only contribute a few hundred pounds, not thousands, Bletchingdon Charity indicated they might be able to provide some finance, but they have no idea how much this costs or what other sources of funding we have, and a sales person from Proludic (top spec equipment coming in at about £10,000 for 4 pieces of equipment) A lower quote has been received, also, however is it even something that is wanted? A discussion concluded that the PC will not pursue this at this time.

137/18 **Reports from Meetings:** None attended

138/18 **Correspondence Received:** To note correspondence received not otherwise on the agenda where decisions are not required.

a) Cllr Saunders informed PC of O.C.C. Highways depot open day at Deddington Depot on Sunday 18<sup>th</sup> August 10 – 12am if anyone was interested in going.

b) The Allotments, Sue Green – The area of grass at the entrance of the allotments needs cutting and it was wondered if the PC could help by using current contractor and The Charity repays PC. The Clerk to get price from Greenscythe.

139/18 **Items for information or next Agenda only:** all items for next agenda to be submitted to the Clerk by Tuesday 28th August.

140/18 **Date of Next Meeting:** to confirm the date of the next meeting as 30th August 2018 at 7.30pm