

BLETCHINGDON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Bletchingdon Village Hallon Thursday 30th March, 2017 at 7:30pm

Present: Cllr A.K.Saunders (Chair), Cllr C.E.Lane, Cllr Mrs M.Knight, Cllr D.Ledger & Cllr M.Kersh

036/17 **Apologies:** Cllr M.E.Taylor & Cllr Miss J.Benton

037/17 **Declarations of Interest:** Cllr Lane declared an interest in planning application 17/00567/O56 and Cllr Mrs Knight declared an interest in planning application 17/00439/F

038/17 **Public Participation:** No members of public present.

039/17 **To approve the Minutes of the Parish Council Meeting held on 23rd February 2017:** The Minutes were approved by PC and signed by Cllr Saunders.

040/17 **Update on progress from the Minutes:**

a) OCC Highways issues updates – Cllr Saunders reported that the street light on the side road adjacent to Daubney Cottage has been replaced. The Clerk is to chase up all outstanding ‘Fix My Street’ reports. After discussion it was agreed that Cllr Lane would find safe storage for the bicycle that has been left at the bus stop and that Cllr Saunders would put something in the Village News about it should the owner want it back.

b) Cllr Saunders reported that the new printer had been purchased for £261.36.

041/17 **Traffic Survey Report:** Cllr Kersh presented a report about the findings of the traffic survey carried out in May 2016. The results were discussed by Cllrs and it was agreed that they should be presented at the Annual Parish Meeting.

042/17 **Enforcement Update:** Cllr Saunders reported some progress on the land South of Diamond Farm, but had heard nothing of the other outstanding enforcement issues.

043/17 **Bins:** The Clerk asked Cllrs to reconsider the decision made last month to purchase 5 x Topsy Royale™ bins. After a discussion it was decided that only 2 Topsy Royale™ in Green were needed and the Clerk will look into moving the wall mounted one on the bus shelter to the bus stop outside 5 Oxford Road. It was agreed that other bins would be removed.

044/17 **Marlborough School Transport:** The Clerk had drafted a letter to the Governors of Marlborough School. Cllrs agreed letter should be sent to gain clear understanding of facts.

045/17 **Finance:**

045a/17 Cllrs were asked to consider invoices for payment itemised on the payment schedule.

Cheque	Payee and Reason	Budget	Minute Ref	Total Amount	VAT
101468	Expenses for Mr A.K.Saunders Printer Purchase	General Admin	024/17	£261.36	43.56
101469	R McNaught – expenses – printer paper	General Admin	024/17	£21.84	£3.63
101470	Bletchingdon Village Hall-rent	General Admin	215/15	£450.00	N/A
101471	OALC - subscription	General Admin	This minute	£172.06	28.68
			Total	£975.26	£75.87

045b/17 Cllrs were asked to appoint an auditor – all agreed to ask Claire Fraser. The Clerk presented Cllrs with a timetable for completion of Year End audit by the submission date of 3 July 2017.

046/17 **Planning Matters:**

046a/17 To note **Notices of Decisions;**

17/00201/F – Dolly’s Barn, Bletchingdon – Build up existing stone wall with new glazed wall to east elevation and form pitched roof over (resubmission of 16/00587/F) – **REFUSED**

17/00190/CLUE – Keepers Cover, Weston-on-the-Green – certificate of lawfulness of existing use of land as residential garden area – **REFUSED**

- 17/00205/F** – Burdock Cottage, Station Road – rear conservatory - **PERMITTED**
- 046b/17 To consider all recent **Applications** received from Cherwell District Council detailed below;
- 17/00567/O56 – Enslow House**, Station Road, Enslow – No-one has been consulted on this but it is on the Planning website and can be commented on – for Conversion of office space to 2 1-bed apartments and 1 2-bed apartment – Cllrs discussed but will await full application before making any comment.
- 17/00458/F – Keepers Cottage**, Weston-on-the-Green – Retrospective change of use to private amenity space – Cllrs object to this excessively large amenity area
- 17/00511/F – Keepers Cottage**, Weston-on-the-Green – erection of 1.5 storey extension - Cllrs made no objections
- 17/00383/F – 1 Church End, Bletchingdon** – 2-storey extension to replace existing conservatory - Cllrs made no objections
- 17/00207/F – Dolly’s Barn, Bletchingdon** – erection of stock yard building on existing agricultural holding - Cllrs object on the grounds that the size of the barn is disproportionate to the size of the land.
- 17/00439/F – 11 Station Road**, Bletchingdon – 2-storey side extension - Cllrs made no objections
- 047/17 **Annual Parish Meeting:** Cllrs agreed for this to be held on Wednesday 17th May at Bletchingdon Village Hall. Cllr Ledger confirmed hall booking but gave his apologies in advance. The Clerk had invited a speaker from Carers Oxfordshire. The Clerk will advertise in Village News and promote nearer the time.
- 048/17 **Bus Shelter Repairs:** Cllr Saunders reported that Jez Pewsey had responded with a quote for carrying out repairs and clean-up works to the interior of the bus shelter. All Cllrs agreed it needed doing and to accept the quote.
- 049/17 **Unitary Discussion:** Cllr Saunders informed Cllrs that Andrew Smith, Hampton Poyle Parish Meeting had asked how the PC was responding to OCC unitary proposal. Concluded that Bletchingdon PC supports CDC but are not doing anything active other than putting up a few posters to make parishioners aware.
- 050/17 **Request for Erection of Banners to Advertise the School:** Cllr Saunders read a letter from Mrs Louise Hatton, Head teacher. Cllrs discussed the request and proposed erecting advertising banners within the village hall wall on Station Road, so they were not on the Highway. Cllr Saunders to respond.
- 051/17 **Kidlington Community Forum:** An invite has been received from Thames Valley Police to attend the first meeting of this forum – Sue Lane is attending for Neighbourhood Watch, so Chris may attend on behalf of PC.
- 052/17 **Traffic through Village from A34 road works closure:** Cllr Lane asked the Clerk to contact Highways regarding the ongoing evening closure of A34 which is sending traffic through Bletchingdon, to request diversion signs be put at the crossroads at the end of Oxford Road. Clerk to action.
- 053/17 **16/01109/F The Oxfordshire Inn:** Cllr Lane asked about the outcome of the appeal as the Hearing date was 14/3/17. The Clerk had not received any decision and will find out for next meeting.
- 054/17 **Advertising Boards:** Cllr Mrs Knight asked if it was ok to advertise a private business from a private fence in a front garden. The Clerk to contact CDC to ask about advertising.
- 055/17 **Village Spring Clean:** Cllr Kersh reported that a lot of rubbish had been collected and expressed thanks to all volunteers involved. Cllr Kersh asked if it would be possible to spray off the upgrowth of nettles etc in the area of land between Sands Close and Springwell Close as the area gathered litter. The Clerk was asked to speak to Greenscythe about management of this area, whilst Cllr Lane would contact Nick Mould as it was Duchy land.
- 056/17 **Date of Next Meeting** – Cllrs confirmed the date of the next meeting as 27th April 2017 at 7.30pm. The Clerk also requested a change of date for the July meeting from 27th July to 20th July – Cllrs all agreed.
- Meeting ended at 10:20pm