

BLETCHINGDON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held in Bletchingdon Primary School

on Thursday 28th May, 2015.

Present: Cllr A.K.Saunders (Chair), Cllr C.E.Lane, Cllr D.M.Ledger, Cllr M.E.Taylor, Cllr Miss J Benton and Cllr Kersh. Approx. 20 members of public.

Apologies: Cllr M.M.Knight

- 112/15 **Sale of the School:** Cllr Saunders welcomed everyone to the meeting and explained that the person nominated to speak on behalf of the villagers wishing to raise a concern could speak for a maximum of 15 minutes, given the number of villagers raising the concern. Mark Webber read a report the main concern being the impact the opening of a nursery would have on traffic and parking on Weston Road, and on the village as a whole. They asked the Parish Council to support them in blocking any future attempt to bring vehicular access across the field from Vince Kilkenny's track; to object to any future extension of the temporary planning permission for the infants classroom when it comes up for renewal in 2018 in order to restrict numbers; to block any suggestions to provide parking on the grass verge of Weston Road. They also asked the PC to consider the following safety measures: to provide a gated road or pinch point at the triangle of Dolly's Lane & Stonehouse Farm; signage to deter through traffic, 20mph speed limit; wooden posts or double height concrete kerbs on Weston Road to prevent cars parking on the verge. Finally, if the County Council have no funds for this, would the PC or Bletchingdon Community Foundation help fund some of these items. Cllr Saunders stated that the PC wants to work together with the Nursery and residents, and pointed out that this was officially the first the PC had been told who the school had been sold to and that they hadn't yet had opportunity to discuss the matter. It would be discussed further later in the meeting.
[At this point all members of the public, except Mr Gary Cooper of Enslow, left the meeting]
Cllr Saunders thanked Cllrs Ledger and Kersh for attending the residents meeting on the previous meeting.
- 113/15 **Election of Chairman and Declaration of Acceptance of Office:** The Clerk asked for nominations for Chair of Bletchingdon Parish Council. Cllr Miss Benton nominated Cllr Saunders, this was seconded by Cllr Kersh. Cllr Saunders accepted.
- 114/15 **Election of Vice Chair:** Cllr Saunders asked for nominations for the role of Vice Chair of Bletchingdon Parish Council. Cllr Taylor nominated Cllr Lane, this was seconded by Cllr Ledger. Cllr Lane accepted.
- 115/15 **Confirmation of Representatives and Advisory Groups:-**
Bletchingdon Community Foundation – Cllr Saunders & Cllr Ledger
Bletchingdon Charity Committee Members – Mr Julian Howe, Mrs Julie Fenn, Mrs Greta Bickley
Village Hall Committee – Cllr Ledger & Cllr Miss Benton
Sports and Social Club Committee – Cllr Lane
Transport Representative – Mrs E Webber
Village News – Chairman (Cllr Saunders) & Clerk (Rebecca McNaught)
Representative on School Governing Body – Cllr Ledger
London Oxford Airport Representative – Cllr Taylor
Planning Advisory Group – Chairman (Cllr Saunders, Cllr Lane, Mark Webber & William Taylor.

The Clerk was asked to write to Mrs E Webber to confirm her position as transport representative. Cllr Lane proposed that the PC accept these representatives, and this was seconded by Cllr Ledger.

- 116/15 **Confirmation of Minutes:** The Minutes of the meeting held on 30th April, 2015, were approved and signed.
- 117/15 **Declaration of Interest:** None
- 118/15 **Dog Waste Bins:** The Clerk reported that she had had no reply from an email requesting information on the number of bins and the frequency of bin emptying, the email had been resent on 24/5/15.
- 119/15 **Cherwell Parish Liaison Meeting:** It was confirmed the the Clerk and Cllr Saunders would attend on 10th June.
- 120/15 **Annual Parish Meeting:** Cllr Saunders reported that this had been successful, with about 10 more electors present that last year.
- 121/15 **Footpath sign at Church:** Cllr Saunders reported that the Clerk is in communication with Mr Weeks, of OCC Rights of Way, about installing a replacement.
- 122/15 **Fingerpiece Kerbstones:** It was agree that a further letter should be written by Cllr Saunders explaining the reasoning behind the initial email request to not park the large van adjacent to the Village Green. The letter should go to owner of the van and copied to the employee(resident). With regards installing bollards Cllr Saunders suggested waiting for response from OCC. Cllr Ledger requested copies of letters sent to Cllr Gearing, which have not been responded to, to enable him to forward them on to Morris Billington & Richard Ermine
- 123/15 **Damaged bench in St Giles:** The Clerk was asked to request that Roz Wing approaches Sue Green, representing The Charity, to help with the bench repairs.
- 124/15 **Community Project Update:** Cllr Ledger reported that contracts had been exchanged on the sale of the School to Willow Cottage Nursery. Cllr Lane asked how this happened when the PC had agreed it was against a nursery business purchasing the school. Cllr Ledger explained that although it had been advertised with consent for residential use, a nursery does not require a change of use permission, and their offer was the considerably higher, and the BCF was bound to accept the best offer. Cllr Kersh added that he has looked into the matter thoroughly and it would seem that The Charity hasn't done anything wrong. Cllr Lane asked if there was a conflict of interest with the school and Cllr Saunders said there was no conflict as the two would have different clients. Cllr Lane went on to ask how the PC should address the parking problem. It was agreed that the Clerk should contact OCC to ask if they could conduct an impact assessment of the whole village.
Cllr Ledger concluded that the new build was due to be handed over to the school on 10th July, with the Village Hall being available for use by 31st July.
- 125/15 **Planning Matters**
- 125a/15 **Applications:-**
- 15/0000017/F – Resubmission of Mr & Mrs Beadle, Lodge Farm, 7 Heathfield Cottages – an appeal has been made, any existing comments stand but any new comments should be sent in triplicate in the post. Cllrs made no further comments.
- 15/00743/F – Mr & Mrs Robertson, 1 Heathfield Cotts, single storey rear extension - Cllrs made no objections.
- 15/00769/F – The Malt House, installation of satellite dish & replacement canopy. Cllrs supported this application.
- 15/00770/LB – The Malt House, external works, inc. repointing, relaying roof coverings, replacement windows & doors, installation of satellite dish & replacement canopy. Internal alterations inc. reconfiguration of layouts. Cllrs supported this application.
- 15/00822/F – Portdevon (Oxford) LLP Minns Estates Ltd, land at Lince Lane with access off Station Road, Enslow, erection of office and 16 no. dwellings with associated access – This site already has planning permission, on appeal, for office and 10 no. dwellings. Cllrs discussed the proposals and felt that although the office building looks in keeping with the rest of the site and neighbouring properties, the number of residential units is too high for the

space available. A major concern was also that of access onto what is a very fast Road (Station Road), as well as lack of mains sewerage. Cllrs strongly opposed this application.

125b/15 **Approvals:-**

15/00428/LB – Barley Thorpe Cottage, Islip Rd – replacement of front & back doors
15/00099/TCA – Hill View, Church End – G1 x Conifer & Leylandii – fell

125c/15 **Refusal:-**

14/01475/F – Annexe adj Brookside, Weston-on-the-green – change of use to a 4-bed multi-occupancy unit

126/15 **Insurance:** It had already been agreed by Cllrs after the Annual Parish Meeting to choose Hiscox as the insurers, but the Clerk asked if Cllrs wanted to take the 3-year tie-in deal being offered. It was unanimously agreed to take the 3-year deal.

127/15 **Accounts for Payment**

Getting to Grips with Local Council Finance course (x2delegates)	£130
R.McNaught(expenses – ink cartridges)	£19.20
Green Scythe Ltd(mowing)	£446.98
Came & Company Ltd (insurance)	£477.64

128/15 **Report from John Howell MP:** Reports had been circulated to all.

129/15 **Report from Co. Cllr. Gearing:** Reports had been circulated to all.

130/15 **Virus Protection for PC laptop:** The current subscription expires on 4/6/15 – the Clerk asked for advice as to obtaining new cover. Cllrs agreed to allow the Clerk to purchase the same protection from Amazon as it was about £20 cheaper than simply renewing the existing subscription.

131/15 **Barclays Community Account:** The Clerk had received a letter from Barclays stating that it would close this account unless we use it, or request that it remains open. Cllrs advised the Clerk to transfer the balance into the Community Account, and that this account be closed, provided the Clerk keeps a record of this figure as Play Equipment monies.

132/15 **RoSPA Play Safety Team:** Correspondence had been received advising the PC that the annual playground inspection would take place in July.

133/15 **Cindy McCreary – The Big Lunch:** Cllrs agreed it was a good idea to hold an event on the Village Green, but that there was no need to tie it in with a school ‘move day’ as this was already in hand and requires no volunteers. The Clerk was asked to contact Ms McCreary.

134/15 **Smartwheelie:** An email had been circulated to all with some positive feedback. The Clerk was asked to get prices for a mixed pack of speed awareness stickers which could be distributed to residents of Station Road and Oxford Road, in particular, who wished to stick them on their bins.

135/15 **Helen Webber:** An email had been received detailing the main points of concern with regards the sale of the school to a private nursery.

136/15 **Footpath at Springwell Close:** Cllr Miss Benton reported that this footpath needs strimming, and generally tidying up. Cllrs agreed that Cllr Miss Benton could issue the work at an hourly rate of £12/hr.

137/15 **Caravan at No. 25 Valencia:** The Clerk was asked to report the caravan to Sanctuary as it was storing rubbish and was difficult to move, causing a possible public health problem, and it is located over a services cover.

138/15 **Field South of Diamond Farm:** Cllr Lane asked for an update. Cllr Saunders stated that he had written to Ms Jarvis of CDC, but no response had been received.

Date of Next Meeting: 7:30pm, Thursday 25th June, 2015 at Bletchingdon Primary School.