

## BLETCHINGDON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Bletchingdon Village Hallon Thursday 30<sup>th</sup> June, 2016.

**Present:** Cllr A.K.Saunders (Chair), Cllr C.E. Lane, Cllr Mrs M. Knight, Cllr Miss J. Benton, Cllr M. Kersh

- 142/16 **Apologies:** The Clerk had received apologies from Cllr Ledger & Cllr Taylor.
- 143/16 **Confirmation of Minutes:** Cllr Saunders confirmed that Cllrs had received copies of the May Minutes. Cllr Saunders apologised that the Traffic Working Group had been missed off the list of Representatives and Advisory Groups. Cllrs agreed that this needs to be recorded and a list of members published in the Village News. All agreed the Minutes and Cllr Saunders signed them.
- 144/16 **Declarations of Interest:** None
- 145/16 **Representative on School Governing Body:** Cllr Saunders had heard nothing from Cllr Taylor or Cllr Ledger regarding Cllr Ledger standing down and Cllr Taylor taking over this role. To be put on next months agenda.
- 146/16 **Bletchingdon Community Foundation:** Cllr Saunders confirmed that as the BCF is a Charitable Limited Company, the Trustees are the Directors. Election and removal of Directors is in accordance with the rules of the Charities Commission and therefore nominations from the PC are no longer appropriate.
- 147/16 **Bus Service:** Cllr Saunders confirmed that signs are up at bus stops stating that the No.25 will cease to operate from 23<sup>rd</sup> July 2016. Cllr Kersh added that there might be changes to the timetable of the No. 25A.
- 148/16 **Playground Repairs:** The Clerk had obtained a quote for 2 new baby swings for £162.24 including VAT and delivery. As the existing swings are over 10 years old they are out of warranty. Cllrs agreed to purchase these swings and to ask Jamie McNaught to remove the one remaining swing and to install the 2 new swings when they arrive.
- 149/16 **Road Salt:** Cllr Lane asked if Cllr Saunders had removed the road salt from outside the Village Hall. Cllr Saunders confirmed he had filled the bins, including the one at Annesley Close. There are 25 bags remaining. Cllr Lane confirmed he will move those and use them or store them. Cllr Saunders concluded that the salt was free and in future the PC should get a pallet and share it with other neighbouring parishes.
- 150/16 **Highways Sign Cleaning:** Jake Williams had submitted a quote of £200 to clean all highway signs within the Parish. Cllrs agreed to accept this quote.
- 151/16 **Village Name Signs:** All Cllrs were concerned about why the PC was being asked to pay for signs that are O.C.C. Highways responsibility. The Clerk was asked to contact Peter Egawhary stating that we would like the signs but that the PC thinks this cost should be carried by Highways (cc Tim Hallchurch).
- 152/16 **It's a Wacky Knockout:** Cllr Benton confirmed that this had been successful and had raised £476 for the Community Garden. Cllr Lane commented that this event had been well organised and well received. Cllr Saunders thanked Cllr Benton for organising.
- 153/16 **Land South Of Diamond Farm Update:** Cllr Saunders reported that the landowner had failed to comply with or contact Cherwell DC and that they (CDC) were in the process of starting formal enforcement proceedings. Cllr Saunders will continue to contact CDC regarding this matter to ensure it doesn't lapse, it was suggested this should be done at least monthly. Cllr Saunders will also remind CDC about the grubbed out hedges which they were looking into.
- 154/16 **Pensions:** The Clerk confirmed that Claire Fraser will attend the July PC meeting to talk about pensions.
- 155/16 **Planning Matters**
- 155a/16 **Applications:**

- 16/00808/F – 35 Valentia Close** – proposed garage conversion with bedroom over. No objections from planning Committee (Will Taylor made no comment as he is neighbour at No 34)
- 16/00922/F – Stockyard Buildings, Enslow** – Erection of new stockyard buildings. No objections from planning committee (Chris Lane made no comment as conflicting interest)
- 16/01098/F – Park View Cottage, Church End** – Alterations and erection of single and two storey extensions to existing cottage.
- 16/01109/F – The Oxfordshire Inn, Heathfield** – redevelopment of site (function hall) to provide for 8 no. 2 bed dwellings. Cllrs discussed this application at length. Cllrs concluded that this was a complete, fundamental, change of use for this site. The units are extremely small and there is already a strain on utility services in Heathfield and a lack of right hand turning lane.
- 155b/16 **Refusal: 16/00587/F** – Dolly’s Barn, Islip Road, Bletchingdon.
- 156/16 **Traffic Working Group Update:** Cllr Kersh reported that Helen Short has now joined group. The traffic count data had been received and there was much discussion about it. Cllr Saunders asked if the data can be put into useful charts to be discussed at next meeting. The SID training has been postponed until September. An advert for volunteers will go in Village News. Cllr Saunders volunteered for the training. Cllr Kersh will find out more about the mirror that has been installed on roadside on Weston Road by the church access road.
- 157/16 **Mirror on Village Green:** Cllr Saunders raised a question from a resident. She had asked if she could put a mirror on a tree on the village Green to assist her when pulling out from her drive. Cllrs discussed and concluded that it could not go on a tree, and placing a mirror anywhere on the village green would set a precedent for other requests. Clerk to write to resident.
- 158/16 **Bletchingdon Community Foundation Update:** Cllr Saunders reported that the Joint Agreement between BCF and the school had now been signed. The houses have been delayed again because of planning issues including the landscape design. Cllr Benton has sent in her comments regard the play area and planting scheme. Cllr Saunders is checking that the environmental plans carried out at the start of this process had actually been sent to the Duchy.
- 159/16 **Accounts for Payment:**
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| Bletchingdon Community Foundation (additional fencing to MUGA)  | £1462.52 |
| C Fraser (payroll)  | £30      |
| R McNaught (salary)   | £1125    |
| R McNaught (expenses – McAfee Total Protection 1Year)           | £19.99   |
| Green Scythe Ltd (including grass at front of village hall £78) | £549.60  |
| J Benton (expenses – Queen’s Tea Party – see receipts)          | £237.49  |
- 160/16 **Bench in Annesley:** Cllr Saunders reported the bench next to grit bin needs refurbishing like those on the Green. All Cllrs agreed Colin Knight should be asked to do this one too.
- 161/16 **Islip Medical Practice Patient Participation Group:** Cllr Miss Benton agreed to be the contact for this group and to attend meeting to find out more. The Clerk will forward her email address to the group.
- 162/16 **Overgrown hedges along Valencia Close:** Cllrs agreed that a note should be put through the door asking when they plan to cut their hedge.
- 163/16 **Damaged Kerb Stones:** Despite the kerb stones in Valencia Close being repaired since the last PC meeting, those on the Finger Piece have not been repaired. The Clerk will chase and report that the ones in Valencia are being damaged further as vehicles are still parking on the path. The Clerk will also report this to Sanctuary. The badly parked vehicles are also a Police matter.
- 164/16 **County Councillors:** Cllrs asked the Clerk to invite County Cllrs to our next, and all future meetings. In addition to this the contact details for these in Village News needs changing.

**Meeting Closed at 9:25pm**

**Date of next meeting:** 7:30pm, Thursday 21<sup>st</sup> July, 2016 at Bletchingdon Village Hall.