

BLETCHINGDON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Bletchingdon Village Hall

on Thursday 12th January, 2017 at 7:30pm

Present: Cllr A.K.Saunders (Chair), Cllr C.E. Lane, Cllr Miss J Benton, Cllr Mrs M Knight, Cllr M.E.Taylor & Cllr D Ledger

001/17 **Apologies:** Cllr M. Kersh

002/17 **Declarations of Interest:** Cllr Ledger declared an interest in planning application 16/02525/F

003/17 **Public Participation:** No members of public present.

004/17 **To approve the Minutes of the Parish Council Meeting held on 24th November 2016:**

Cllr Saunders clarified that the wording of minute 250/16 had been changed to reflect that a decision hadn't been made by Cllr Saunders. The Minutes were approved by PC and signed by Cllr Saunders.

005/17 **Update on progress from the Minutes:**

- a) Communications – A discussion was had about how Parish Councillor's should communicate with each other and deal with external communications. The conclusion was that correspondence to external parties needs to be approved by the PC either at a meeting or if a response is required between meetings, then by email and telephone. It was also agreed that any emails between Councillors should copy in all other PC members.
- b) Code of Conduct – copies were given to all councillors
- c) Meeting with GreenScythe to discuss Grounds Maintenance Contract – Cllr Saunders is still waiting for a quote on works discussed, which included maintaining flower beds, mowing and weed control within public space around Village Hall.
- d) Enforcement Update – Cllr Saunders reported that following the departure of the previous enforcement officer the new officer had checked the Notices and found some issues with them.
- e) A-frame board on Fingerpiece – Cllr Lane had spoken to the Clinic on the Green and they had moved the board from the Fingerpiece to outside the clinic building.
- f) Village Green Trees – Jake Williams carried out work to growth at base of trees – his invoice is included in payment schedule.
- g) Kerbs on Fingerpiece – reported to Fix My Street 25/11/16 – ref 769807 – 6/12/16 OCC reported that no further work was currently required.
- h) Posts knocked over – Cllr Lane had got Chad Hendron to replace two posts on the Village Green – invoice is in payment schedule. Chad had reported that there was up to 10 more that needed replacing. Cllr Lane will inspect and authorise Chad to carry out further works deemed necessary. All agreed for Cllr Lane to organise this work.
- i) Ice on Kirtlington Road – reported to Fix My Street 25/11/16 – ref 769808 – no response – asked for update on 5/1/17
- j) Traffic Survey report will be moved to February in Cllr Kersh's absence. The Clerk has already contacted Cllr Kersh about this.
- k) Defibrillators have been installed at both Sports Club and Village Hall. Cllr Ledger reported that Andrea Lambert, from the Charity, will be organising some training sessions for using these.

006/17 **Speed Limits around the Parish:** Cllr Mrs Knight asked if temporary speed limits could be put in place whilst building work is going on. It was agreed that as a first step the Clerk should write to Nigel Crawford, Contracts Manager Allenbuild, to find out where in their plan is the moving of speed limits on Kirtlington Road and Station Road.

007/17 **Funfair Dates** – Perry Hatwell has asked for the same week as usual - Arrive Sunday 24th Sept, Open Wednesday 27th until Saturday 30th Sept Leave Sunday 1st Oct. Cllr Saunders proposed to agree to the dates and also to keep the rent at £90 for the use of the Village Green during that time. All agreed.

008/17 **Review of The Slipe Rent:** Cllr Saunders asked the PC to consider the proposal made by the Duchy of Cornwall to increase the rent the PC pays for The Slipe from £30 to £40. All agreed to the increase, and also agreed to keep the rent we charge to Nick Crawford at £20. Cllr Ledger raised the possibility that Nick Mould, Duchy, might sell The Slipe to the Charity. It was agreed that this could be mentioned to the Charity.

009/17 **Planning Matters:**

009a/17 To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting;

16/02303/F Heathfield Golf and Country Club, Heathfield - Erection of a new building containing storage, toilets/changing facilities, staff rest room, reception/office and snack bar to be used in connection with a football golf park and 2 no five-a-side pitches - Comments were sent to Cherwell DC on 27/12/16. No objections, but the Clerk mentioned access improvements.

16/02470/F OS parcel 8600 south west of Underdowns, Lince Lane, Kirtlington - erection of farm worker's dwelling to replace mobile home – comments were sent to Cherwell DC on 9/1/17 Objecting to the scale of the proposal and on the grounds that a standard house would not get planning permission in this rural isolated location.

16/02525/F Four Views, Oxford Road, Bletchington - Two storey rear extension. This application was discussed. No objections were raised. Following comments to the Clerk it was agreed that a letter should be sent to the applicant, as well as neighbours, in future detailing the date of the meeting at which their application would be discussed by Parish Council.

009b/17 To note Notices of Decisions

16/01986/F Greenhill Leisure Park - Removal of existing animal stalls and extension to rear of current café building PERMITTED

16/01882/F Daubney Cottage - New bay window to front and erection of a conservatory to rear PERMITTED

16/01706/F Land South East of College Farm – Erection of 6 no. agricultural buildings for poultry production REFUSED

010/17 **Finance, Budget and Precept 2017/18:**

010a/17 Cllrs were asked to consider invoices for payment itemised on the payment schedule.

ChequeNo	Payee and Reason	Budget	Minute Ref	Total	VAT
101452	SLCC- annual membership	General Admin	On-going	£93.00	£15.50
101453	Rebecca McNaught-salary	Clerk's Salary	037/16	£1125.00	N/A
101454	C Fraser – payroll	General Admin	-	£40.00	N/A
101455	Duchy of Cornwall	Parks and Open Spaces	On-going	£30.00	N/A
101456	RebeccaMcNaught expenses stamps & fireproof safe	General Admin	Re: fireproof safe 09/14	£527.00	£85.00
101457	Chad Hendron – supply & fit 2 posts for village green	Parks and Open Spaces	263/16	£60.00	N/A
101458	Glasdon – dog bin	Parks and Open Spaces	257/16	£86.52	£17.30
101459	O.C.C.-traffic survey	Traffic Calming	087/16	£600	£100
101460	Village News - donation	General admin	Agreed12/1/17	£150	N/A
101461	J Williams	Parks and Open Spaces	262/16	£60	N/A
			Total	£2771.52	£217.80

010b/17 Councillors were asked to discuss the Parish Council's Precept request for 2017/18 based on the financial reports and budget presentation by the Clerk. Cllr Saunders proposed that the PC set the precept figure at £18,500 (the same as last year). This was unanimously agreed. The Clerk was asked to prepare the end of January figures and to increase the allocation into Playground, and Traffic Calming allowances and to circulate before next meeting. It was also agreed that a printer should be purchased (the Clerk has been using the Village Hall printer).

011/17 **Bus Shelter:** The PC had received a letter from Mrs Gedling regarding the state of the bus shelter. This sparked a discussion concluding that the feeling of the PC is that the stone bus shelter sits well within the village, however the PC accepts that it requires maintenance and cleaning, which the Clerk will address. The Clerk will also carry out a bin survey to establish which bins should be replaced or repaired.

012/17 **Reports from District and County Councillors:** all reports circulated – nothing to note

013/17 **Reports from meetings – to receive and note reports from meetings, for information:**
The Clerk attended an SLCC meeting on 15th December – the main discussion surrounded Code of Conduct complaints

014/17 **Items for information or next Agenda only:**

- Drain on pavement along Oxford Road needs repair
- The footpath from old village hall via bottle bank car park to St Giles needs looking at – very poor surface
- Awaiting Colin Knight's bill for the benches
- Cllr Taylor to organise new dog bin at Enslow
- Cllr Miss Benton will report on Airport Meeting taking place next week
- Spring Clean information sent to Cllr Kersh, to be discussed next month

The clerk reminded PC that items for next agenda to be submitted by 16th February.

015/17 **Date of Next Meeting:** Cllr Saunders confirmed the date of the next meeting as 23rd February 2017 at 7.30pm

Meeting ended at 9:32pm