

BLETCHINGDON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Bletchingdon Village Hall

on Thursday 23rd February, 2017 at 7:30pm

Present: Cllr C.E. Lane (Chair), Cllr Miss J. Benton, Cllr Mrs M Knight, Cllr M.E.Taylor, Cllr D. Ledger & Cllr M. Kersh (arrived at 8pm)

016/17 **Apologies:** Cllr A Saunders & Dist Cllr David Huges

017/17 **Declarations of Interest:** Cllr Lane declared an interest in planning application 17/00265/F Sand Farm House, as owner.

018/17 **Public Participation:** No members of public present.

019/17 **To approve the Minutes of the Parish Council Meeting held on 12th January 2017:** The Minutes were approved by PC and signed by Cllr Lane.

020/17 **Update on progress from the Minutes:**

- a) Enforcement Update – Cllr Lane read an email response that Cllr Saunders had received from the new Enforcement Officer, Ms Heather Nesbitt – she stated that she will be visiting the land South of Diamond Farm next week to conduct a full and thorough visit of the site. Ms Nesbitt is still trying to ascertain land ownership with regards the hedge removal on the Weston Road.
- b) Thames Travel 25A – the Clerk reported that following reports from Parishioners she had contacted Phillip Earnshaw at Oxfordshire County Council, who had subsequently met with Thames Travel, and older buses have been replaced with more reliable and comfortable buses. Any further reports of delays or cancellations can be passed to him.
- c) Ice on Kirtlington Road – reported to Fix My Street 25/11/16 – ref 769808 – no response – asked for update on 5/1/17 (no response) & 13/2/17 (no response). The Clerk was asked to email someone at OCC to get a response to this report.
- d) Drain on pavement near Oxford Road bus stop – this has not been dealt with by OCC – only a cone placed over the top of it – the Clerk was asked to chase this on Fix My Street.
- e) Footpath from old village hall via bottle bank car park to St Giles – this is unadopted by OCC so the Clerk has reported it to CDC as they own the car park, awaiting response
- f) Dog bin at Enslow – Cllr Taylor expressed his thanks to Mr Blandy who installed this new bin at Enslow. The Clerk has reported it to CDC to be emptied.
- g) Website update – Cllr Ledger explained that from the new website we have a growing list of parishioners who wish to be put on a mailing list and be kept informed of things going on in the village. Cllr Kersh arrived and offered help in getting a mailchimp account set up to manage this email list.
- h) Update from Julie Shea, CDC - the close leading to the new development has been named Canal Close and not Otters Close as she had previously stated.
- i) Speed Limits around the Parish – the Clerk read out the response from Allenbuild Ltd to the letter from PC regarding plans for moving of speed limits and installing a crossing on Station Road. Essentially Allenbuild Ltd are waiting for approval from OCC Highways. PC asked the Clerk to write to OCC Highways as it is a major safety concern within the village, and to sit on a highways application for 7 months is unacceptable.
- j) Defibrillator Training – Cllr Lane explained that the Parish Council had been allocated 2 spaces on the forthcoming defibrillator training – Cllr Benton and Cllr Lane put themselves forward to attend – all agreed.

021/17 **Traffic Survey Report** – This was postponed until next month.

022/17 **Finance, Budget and Precept 2017/18:**

022a/17 Cllrs were asked to consider the budget as prepared by the Clerk. All were happy with the proposals.

022/b/17 Review of The Slipe Rent – Cllrs were asked to consider the request for additional rent following the review by The Duchy – Cllr Lane read the invoice and the rent review agreement and said he would deal with it, as the review came after the invoice it was thought the original figure of £20 should be paid this year with the increase taking effect from next year. The Clerk was asked to hold the payment of £10 to The Duchy of Cornwall.

022/c/17 Cllrs were asked to consider invoices for payment itemised on the payment schedule.

Cheque No	Payee and Reason	Budget	Minute Ref	Total Amount	VAT
101463	Duchy of Cornwall - Uplift due to rent review	Parks and Open Spaces	008/17	£10.00	N/A
101464	Rebecca McNaught – expenses - ink	General Admin	-	£10.00	£1.67
101465	Chad Hendron – posts on village green	Parks and Open Spaces	005/17 (h)	£480.00	N/A
101466	Rebecca McNaught – expenses - pens	General Admin	-	£4.07	N/A
101467	Chair’s allowance	General Admin	This minute	£150.00	N/A
			Total	£654.07	£1.67

023/17 **Greenscythe Quote:** Cllr Lane read out the quotation from Greenscythe. It was confirmed that Greenscythe have two more years of a 3-year agreement and that Cllrs were happy with the quote for the additional works. The timings of the various visits will need to be discussed and agreed.

024/17 **Printer:** Cllrs discussed the various options presented before them. Cllr Kersh suggested an A3 printer would be very useful. Cllr Ledger suggested agreeing with Cllr Saunders’ suggestions. All Cllrs agreed for the Clerk to take Cllr Saunders advice and purchase a printer similar to the Brother MFC-J5930DW inkjet printer for about £260.

025/17 **Bin Survey:** The Clerk presented Cllrs with photographs of the existing bins around the village and after some discussion it was agreed to replace 5 of the bins with new ‘Topsy Royale’ bins from Glasdons.

026/17 **Planning Matters:**

026a/17 To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting;

16/01109/F Investfront Ltd – The Oxfordshire Inn – appeal – the Clerk sent a letter 25/1/17 which was circulated – Hearing Date 14/3/17

17/00262/F 37 Valencia Close – 2 storey side extension – this has not been circulated to planning committee and needs to be discussed. Cllrs discussed and had no objections.

17/00265/F Sand Farm House – secure machinery store and repair workshop – this has not been circulated to planning committee and needs to be discussed. Note - This was discussed at end of meeting after Cllr Lane had left the meeting. After a discussion Cllrs had no objections, but it would also be passed to Cllr Saunders before submitting comments to CDC.

17/00205/F – Burdock Cottage – rear conservatory – resubmission of 16/01322/F reason for refusal in folder. PC did not object to original proposal. Cllrs had no objections.

17/00201/F Dolly’s Barn – resubmission of 16/00587/F which is in folder – we made no objections last time. Cllrs had no objections.

17/00040/DISC – The Malt House – Cllrs had no objections

17/00190/CLUE – Keepers Cover – the clerk has submitted initial comments received from planning committee – Objection on the grounds that this is a poor application with little detail, and concerns over intentions once plot is recorded as ‘residential garden’ – Cllrs agreed with these comments.

026b/17 To note Notices of Decisions

16/02190/F – Heathfield Nursing Home – change of use of the land to site 2 no containerised biomass boilers – permission granted

- 16/02525/F – Four Views, Oxford Road** – two storey and single storey rear extension – permission granted
- 026c/17 To note Withdrawal of Planning Application
- 16/02470/F – S.W. of Underdowns, Lince Lane** – erection of farm workwer’s dwelling to replace mobile home – Withdrawn
- 027/17 **Additional item to agenda:** Cllr Lane stated that Cllr Saunders has asked if anyone is able to attend a service at Kirtlington Church on Monday to welcome the new Rector as he is unable to go. Unfortunately, at short notice, no-one else was able to attend.
- 028/17 **One Oxfordshire:** Cllrs discussed the proposal by Oxfordshire County Council. After a general discussion it was agreed by all that Bletchington Parish Council supports Cherwell District Council, who oppose such a move to a unitary council.
- 029/17 **Village Spring Clean:** Cllr Kersh confirmed that this would take place on Saturday 18th March at 11am on Village Green. He would email his contacts and make a poster for around the village. The clerk will advertise it on the website, and email her contacts.
- 030/17 **Marlborough School Bus:** Cllr Lane read the letter from Marlborough School Governors, which states that from September 2018 pupils will have to pay for the bus, which has previously funded by the school. The Clerk was asked to write a response, based on Cllr Saunders response, and cc it to Kate Pick who is now a Marlborough School Parent Governor.
- 031/17 **The Children’s Air Ambulance:** Cllr Lane read letter sent to school asking for a clothing collection bin to be placed on the premises. As the school has no available location the letter was passed to PC for consideration. Cllrs discussed the request concluding that, although Cllrs are supportive, it is inappropriate at this time due to the ongoing housing & shop development – the Clerk will respond asking them to contact us in a year or two.
- 032/17 **Reports from meetings – to receive and note reports from meetings, for information:**
- a) Airport Meeting – Cllr Miss Benton could not attend as date was changed
 - b) **Reports from District and County Councillors** – all reports circulated
- 033/17 **Correspondence Received - to note correspondence received not otherwise on the agenda where decisions are not required.**
- a) From Parishioners – only the bus correspondence read earlier from Rachel Pirie and Elinor Webber
 - b) The High Sheriff of Oxfordshire – letter received regarding the chosen cause for this year. Cllrs suggested inviting Carers Oxfordshire to speak at the Annual Parish Meeting.
- 034/17 **Items for information or next Agenda only:**
- Cllr Knight informed PC that Colin Knight had repaired the benches for the village and did not want paying for them. Cllr Lane thanked Mr Knight, adding that if only there were more people around the village like him. The Clerk will write to Mr Knight on behalf of the PC.
 - A date was suggested for the Annual Parish Meeting – Wednesday 17th May - TBC
The clerk reminded PC that items for next agenda to be submitted by Thursday 23rd March.
- 035/17 **Date of Next Meeting:** Cllr Lane confirmed the date of the next meeting as 30th March 2017 at 7.30pm

Meeting ended at 9:35pm