

BLETCHINGDON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Bletchingdon Village Hallon Thursday 25th August, 2016.

Present: Cllr A.K.Saunders (Chair), Cllr C.E. Lane, Cllr Miss J. Benton, Cllr Mrs M Knight, Cllr M. Kersh, Cllr M. Taylor & Cllr D Ledger

183/16 **Apologies:** District Councillor Tim Hallchurch

184/16 **Declarations of Interest:** None

185/16 **Public Participation:** No members of public present.

186/16 **To approve the Minutes of the Parish Council Meeting held on 21st July 2016:** The Minutes were approved by PC and signed by Cllr Saunders.

187/16 **Update on progress from the Minutes:**

- a) Cllr Ledger reported on progress with the Village Hall/School snagging list due to be completed before school re-opens in September.
- b) Cllr Ledger reported on the Housing Project – building work has now commenced and it is the intention of Paul Caseley, Project Manager, to have open village meetings every few months to keep residents informed of progress.
- c) Cllr Ledger reported that he had asked Navitas to go ahead with designing the new village website and a deposit had been paid.
- d) Cllr Saunders reported that the Marlborough School Bus would now be picking up children from outside the Blacks Head.
- e) Cllr Saunders reported that the Clerk had no response from 2 emails sent to Sanctuary regarding parking and other issues in Valentia Close. Cllr Saunders had walked the road a number of times and did not see a large van parked at all, and on no occasion would the road have been obstructed to not let residents or emergency vehicles through. However, he noted one van parked on pavement and verge and 2 cars parked on drives sticking out into the pavement so as to cause an obstruction to pedestrians. The Clerk was asked to contact the police regarding road traffic offences, such as parking on pavements and non-roadworthy cars being parked on private or rented property, and to establish which properties are Sanctuary owned.
- f) The Clerk reported that she had reminded the OCC Rights of Way Officer about the missing footpath sign outside the church. The Clerk also raised the matter of a damaged bench at the front of the church. Cllr Saunders asked the Clerk to advise PCC that this bench needs replacing and that it would be an opportunity for a Haynes Memorial bench, as was discussed at a previous meeting.

188/16 **Reports from District and County Councillors:** All reports had been circulated to all – nothing to note.

189/16 **Finance**

a) **To consider invoices for payment itemised on the payment schedule**

Invoices for payment 25 August 2016 were agreed by PC as per table below and the Clerk informed Cllrs that the Direct Debit to BT was taken on 25/7/16 for a sum of £25.44.

Cheque No	Payee and Reason	Budget	Minute Ref	Amount
101439	Green Scythe Ltd - mowing	Trees & Open Spaces	069/16	£274.80
101434	Navitas Design Ltd – website design	General Admin	173/16	£312
101437	Bletchington Village Hall – hire, Sep, Oct, Nov	General Admin	215/15	£450
101436	Playsafety Ltd – annual playground inspection	Trees & Open Spaces	N/A	£113.40
101435	Kompan – toddler swings	Trees & Open Spaces	148/16	£162.24
101438	Jake Williams	Trees & Open Spaces	150/16	£200.00

- 190/16 **Village Name Signs:** A further discussion was had about these signs and it was agreed that Cllr Ledger was to bring firm prices for two signs, one ‘ton’ the other ‘don’ to the next meeting.
- 191/16 **Vegetation Clearance around roadside signs:** Minute 169/16 PC asked for a quote from Jake Williams. He had forwarded the quote to the Clerk for £160 to clear vegetation and remove arisings from around roadside signs within the Parish. PC agreed to accept this quote and for the work to be carried out as soon as possible.
- 192/16 **Weight Restriction Application:** Cllr Kersh is awaiting a response from Owen South, OCC. Cllr Kersh thinks a 7.5 tonne limit, as opposed to a 3.5 tonne, would be more successful.
- 193/16 **Highways Verge Cutting:** Cllr Saunders reported that OCC had been unable to tell the Clerk if we had had our one cut that we were due to have this year. Any individual reports of specific junctions that need further cuts due to safety concerns need to be reported on-line. The Clerk will chase an answer to when our cut was/is.
- 194/16 **Salt for Pavements:** Cllrs all agreed that should the PC be offered free salt for use on pavements and public areas again this year we would say ‘No’ as we have sufficient supplies.
- 195/16 **Planning Matters:**
- 195a/16 To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting;
16/01535/REM – Minns Estates Ltd & PortdevonLLP, land adj Lince Lane, Enslow – Reserved Matters to outline application 12/00643/OUT – proposed demolition of existing buildings, erection of 170sqm of class B1 office development and 10no. dwellings and associated access.
- 195b/16 To note Notices of Decisions;
16/01109/F The Oxfordshire Inn – Redvelopment of Function Hall - REFUSED
16/01098/F Park View Cottage – alterations and single & two-storey extension – REFUSED
16/01142/TPO – Holly Cottage, Weston Road – T1 Holly, reduce overall height of tree by up to 2 metres, reduce remain canopy circumference by up to 50m and symmetrically prune to shape and contain. Prune canopy over property roof to provide a clearance of 50cm approx. - APPROVED
- 196/16 **Playground Inspection Report:** This had been forwarded to all. Cllr Saunders to look at lose handrail on see-saw/rocker. Jamie McNaught is to install new toddler swings.
- 197/16 **Local Enforcement Plan:** A new document had been published and copies were circulated at the meeting. Cllr Saunders added that the Local Enforcement team were still in process of collating records concerning the prosecution on the land south of Diamond Farm.

He also reported that the tree officer believes there is a case for replacement hedges to be replanted on land either side of the Weston Road. Cllr Lane reported an additional matter to be raised with Enforcement Officer – a large metal building at Enslow Marina. Cllr Saunders will report it.

- 198/16 **Oxfordshire Comet Transport Service:** Cllr Saunders read the information and Cllrs agreed posters could be displayed on Notice Board and at Village Hall.
- 199/16 **CDC Statement of Community Involvement:** Document had been received and was available for anyone who wanted to read it.
- 200/16 **John Howell MP:** A meeting with John Howell MP had been arranged for Thursday 22nd September at 3:30pm in Bletchingdon Village Hall. All residents were welcome to ask Mr Howell questions and it is also for some neighbouring parishes, too. The Clerk was asked to contact the PA who had organised meeting for promotional material, or to make posters to promote event around the village.
- 201/16 **The Rock of Gibraltar:** Cllr Taylor raised the matter of putting an ACV on this pub as it was due to close at the end of September. Item to be added to next agenda.
- 202/16 **Community Garden:** Cllr Miss Benton needs to provide detailed plans for funding. Cllr Saunders will raise matter with Nick Mould (The Duchy) to find out if work can be started on this piece of land. Item to be added to next agenda.

Meeting Closed at 8:55pm

Date of next meeting: 7:30pm, Thursday 29th September, 2016 at Bletchingdon Village Hall.