

**BLETCHINGDON PARISH COUNCIL**

Minutes of the Parish Council Meeting held in Bletchingdon Village Hall

on Thursday 27<sup>th</sup> April, 2017 at 7:30pm

**Present:** Cllr A.K.Saunders (Chair), Cllr C.E.Lane, Cllr Miss J.Benton, Cllr Mrs M.Knight, Cllr M.Kersh & Cllr M.E.Taylor

057/17 **Apologies:** Cllr D.Ledger

058/17 **Declarations of Interest:** None

059/17 **Public Participation:** No members of public present.

060/17 **To approve the Minutes of the Parish Council Meeting held on 30th March 2017:** The Minutes were approved by PC and signed by Cllr Saunders.

061/17 **Update on progress from the Minutes:**

- a) The Clerk chased up all outstanding reports on Fix MY Street (only pothole issues remain, that were not reported by PC) – Water flowing down Kirtlington Road – Cllr Saunders explained that he and Cllr Lane had met with someone from OCC Highways. Cllr Lane has subsequently passed details onto Mr Peagram, as landowner, to discuss matters with OCC.
- b) Marlborough School Governors letter sent – no response as yet
- c) Claire Fraser appointed as Auditor
- d) The Clerk has advertised APM in Village News and a poster has been on notice board for a few weeks. Cllrs approved the additional posters to be put up around village and flyers to be delivered w/c 8<sup>th</sup> May, Cllr Kersh offered to do Heathfield and Cllr Taylor will do Enslow, with the Clerk doing the rest.
- e) Bus Shelter – the Clerk asked Jez to carry out works, but hasn't as yet.
- f) Cllr Saunders responded to the school regarding the banners, but have heard nothing further.
- g) The Clerk is chasing CD case officer for more info on Oxfordshire Inn appeal (the hearing was 14/3/17 and still no decision has been made)
- h) The Clerk had forwarded info about rules regarding advertising on private property – it seemed to say that the advert on 10 Station Road is acceptable.
- i) The Clerk spoke to Greenscythe about management of area around Village Hall. The clerk estimated the additional annual cost to be in the region of £1050. This management has now started. Greenscythe were reluctant to spray off whole of the waste land owned by Duchy, but strimmed alongside the plastic path. Cllr Lane has passed Jake Williams details and quote onto the Duchy for them to arrange the maintenance of this area.

062/17 **Enforcement Update:** Cllr Saunders reported that the the enforcement officer was going to court to get a warrant to enter the property to assess the situation. Cllr Lane confirmed that the postal address being used is 'Oak Farm'. Cllrs agreed that it would be better to refer to the land as 'Oak Farm' so as not to associate it with Diamond Farm Caravan Park. Clerk to send details of landownership at Tollbrook Corner to the enforcement officer, again.

063/17 **St. Giles Church Mowing Grant:** Cllrs considered letter received from PCC and agreed to fund a grant of £600/year for the next 3 years to help with mowing costs.

064/17 **Elections 4th May:** Cllrs Saunders reminded Cllrs of the forthcoming County Councillor elections.

065/17 **Weston Road Path, alongside Bletchingdon Park wall:** Cllr Taylor had received a request from a parishioner to get this path reinstated. Cllr Taylor explained that dead leaves had built up over the years so that the debris/mud/grass was now encroaching on the width of the tarmac path. Cllr Lane will take a look and it will be on next month's agenda. Cllr Mrs Knight also reported the leaf litter in the lay-by alongside the allotments – the Clerk will

report this to OCC Fix My Street, in the first instance. In addition Cllrs asked for all roadside drains to be cleared out – Clerk to action.

066/17 **Sanctuary Housing:** Following ongoing problems in Valentia Close, with Sanctuary Housing owned properties, Cllrs agreed that Cllr Saunders and the Clerk need to contact Sanctuary on behalf of the residents.

067/17 **Finance:**

067a/17 Cllrs were asked to consider invoices for payment itemised on the payment schedule.

Cheque No	Payee and Reason	Budget	Minute Ref	Total Amount	VAT
101472	R.McNaught - salary	Clerk's Salary	037/16	£1125.00	N/A
101473	C.Fraser – payroll admin	General Admin	This minute	£30.00	N/A
101474	Green Scythe Ltd - mowing	Trees & Open Spaces	069/16	£258.00	£43.00
101475	Cherwell District Council	Trees & Open Spaces	This minute	£240.24	£40.04
101476	R.McNaught – expenses (stamps)	General Admin	This minute	£10.62	N/A
			Total	£1663.86	£83.04

The Direct Debit to BT was taken on 21/04/17 for a sum of £29.32.

068/17 **Planning Matters:**

068a/17 To note Notices of Decisions

17/00262/F – 37 Valentia Close – demolition of single storey side element and erection of two storey side extension – PERMITTED

068b/17 To consider all recent Applications received from Cherwell District Council detailed below or on the District Council website up to the date of the meeting;

17/00122/TCA – Park Gate House, Weston Road – T1 x cherry, fell – Cllrs had no objections

17/00124/TCA – 2 Bletchington Park Stables – T1 x yew – remove low branches rubbing on dry stone wall, balance crown by reducing branches to the south west and top by up to 3m.

Cllrs had no objections.

17/00746/F – Daubney Cottage – to change existing planning permission of a conservatory to an extension of the same dimensions but with a guardian roof. Cllrs had no objections.

068c/17 Consultee Letter from Ian Pick Associates received re: APP/C3105/W/17/3166498 – Cllr Saunders had circulated for comments prior to the meeting and had sent a response which was also circulated prior to sending.

068d/17 To accept Will Taylor's resignation from the Planning Committee and to consider appointing a replacement. Cllrs will think of suggestions for replacement for next meeting.

069/17 **Mowing along Weston Road:** Correspondence had been received from a resident reporting that the grass had been cut too short. Cllr Lane was to take a look and Green Scythe would be made aware of the report.

070/17 **Blacks Head:** Correspondence had been received asking about the ownership of the pub. The Clerk had responded, having discussed it with Cllr Saunders, stating that it had changed ownership in the last 2 years and that the PC are keen to see it re-open as a pub, too. Cllr Saunders will ask Cllr Ledger to keep in contact with the agents to keep the pressure on and to give support when needed with regard to any planning applications required to get the pub re-open again as soon as possible.

071/17 **Anti-social behaviour in Village Hall Car Park:** Cllr Benton reported a number of cars being in the village hall car park in the evenings, playing loud music. Cllr Lane will ask Sue Lane to report it to the police through Neighbourhood Watch.

- 072/17 **Pedestrian Crossing and Paths:** Cllr Knight had been asked when the pedestrian crossing and the pavement to the front of the Village Hall were going to be done and the plastic path replaced. Cllr Saunders said Zero C had explained this at their residents meeting held a few weeks ago, but that it wouldn't be until the 3<sup>rd</sup> phase of the project which means about 18 months.
- 073/17 **Raised metalwork on Oxford Road:** Cllr Taylor reported this ongoing issue as getting worse. The Clerk is to report it.
- 074/17 **DVLA:** Cllrs raised concern about the clamped vehicle on Oxford Road, which is now in a very poor state and potentially dangerous. The Clerk is to contact DVLA to ask them to remove vehicle.
- 075/17 **Village Event Communication:** Cllr Lane raised concern that two music events were held on the same evening recently. The Clerk explained that she had ability to put all events on Village Calendar on the website and would speak to the Sports & Social Club, PTA, Brownies and Cllr Ledger to ensure this was consulted when new events were being planned.
- 076/17 **Pump on Fingerpiece:** Cllr Saunders has been contacted by a resident who would like to clean and re-paint the pump at his own expense. Cllrs all agreed and suggested a bottle green colour for the paint.
- 077/17 **Public Footpath Diversion:** Cllr Saunders reported that the temporary diversion around the building site had been encroached upon and needed to be diverted and signed properly. The Clerk will report to OCC.
- 078/17 **Date of Next Meeting** – Cllrs confirmed the date of the next meeting as 25<sup>th</sup> May 2017 at 7.30pm with the Annual Parish Meeting being before that on 17<sup>th</sup> May 2017.
- Meeting ended at 9:14pm