

BLETCHINGDON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Bletchington Village Hall

on Thursday 28th April, 2016.

Present: Cllr A.K.Saunders (Chair), Cllr C.E. Lane, Cllr D.M.Ledger, Cllr Mrs M. Knight, Cllr Miss J. Benton, Cllr M.E.Taylor, Cllr M. Kersh

- 076/16 **Confirmation of Minutes:** The Minutes of the meeting held on 31st March 2016 were approved and signed.
- 077/16 **Declaration of Interest:** None
- 078/16 **ILCA(SLCC course) for the Clerk:** Cllr Saunders announced that the Clerk had received notification that she had been awarded a grant of £50 to put towards her training course, which she intended to start in June. Cllr Saunders confirmed that the remainder of the course fee would be paid by the Parish Council.
- 079/16 **Road Names for ‘Duchy Fields’:** Cllr Saunders explained that following the discussion at the last PC meeting about possible road names for the new housing, 4 Councillors had sat down and had a re-think and come up with ‘Sand Furlong’, ‘Dairy Crescent’, ‘The Meadow’ and ‘Whitemarsh Way’. The housing contractor will provide the signs but Cherwell DC will provide temporary signs for Sand Furlong and Whitemarsh Way as they are needed for deliveries etc.
- 080/16 **Bus Service 25/25A:** Cllr Ledger reported that Elinor Webber had attended a meeting about the buses at Oxfordshire County Council and she was reasonably convinced that there will be some sort of 25A service after the 20th July. Cllr Kersh asked what happens if no-one puts in a tender for the service. Cllr Saunders concluded that we have to just wait now.
- 081/16 **Playground Repairs:** Cllr Taylor reported that the bolts needed to repair the spinner are in his garage, and the spinner platform is at the farm. Cllr Saunders stated he would repair the piece of equipment, ideally before the inspection.
- 082/16 **Damaged wall in St Giles:** Cllr Taylor had not yet found out who may be responsible for this wall.
- 083/16 **Bollards on Fingerpiece:** Cllr Saunders reported that these had been installed by Oxfordshire County Council.
- 084/16 **Highways Sign Cleaning:** Cllr Saunders stated that the Clerk was waiting to hear back from O.C.C. regarding who is responsible for cleaning the signs. Cllr Kersh said he would enquire about cost of a professional service.
- 085/16 **Enforcement:** Cllr Saunders explained that following his meeting with the new enforcement officer back in March he had chased her to see if there was any update. She reported back stating that Mr Hedges, on the land south of Diamond Farm, had until the end of May to make his application. Cllr Saunders also confirmed that she was looking at the grubbed out hedges at Tollbrook Corner.
- 086/16 **Queen’s 90th Birthday:** Cllr Miss Benton reported that she was struggling to get a ‘punch & judy’ for the money she had available but was still trying. Cllr Miss Benton said the grant bid was successful so there should be £400 coming into account from Cherwell DC – she asked the Clerk to advise her when it was received.
- 087/16 **Traffic Working Group Update:** Cllr Kersh stated that the next meeting was on 5th May, but that Rebecca Watkinson had costed the traffic survey equipment from O.C.C. and to cover all roads, including Weston Road a second time once the nursery was fully open, would be over £600 + VAT. Cllr Saunders and Cllr Kersh had already discussed the options and this would give a block of data, including type & speed of vehicles, which is needed to establish what calming measures are required. Cllr Ledger agreed. Cllr Kersh proposed we spend the money on the traffic survey and Cllr Knight seconded it. Cllr Saunders confirmed that

Rebecca Watkinson should arrange the survey and ask the Clerk for money to pay for it as required.

Cllr Kersh asked if there was any news about the 30mph sign on the Kirtlington Road. Cllr Saunders confirmed that he had heard from David Tole, O.C.C., that he was awaiting paperwork and it should be re-erected in the new location (along with the other one also being moved) in June.

Cllr Kersh also asked about the crossing on Station Road. Cllr Ledger reported that the pavement along Station Road will be done early in the next phase and there will be a raised pelican crossing (pedestrian controlled) put in. In addition, the pinch point has got to be moved because the new layby for the shop is going where the pinchpoint currently is.

088/16 **Community Project Update:** Cllr Saunders started by saying that the meeting with Allenbuild had been positive. Cllr Knight, who also attended, agreed it was a good meeting. Cllr Saunders confirmed that the public footpath would be temporarily diverted at some point and that the car park may be available at weekends & evenings when it will be closed during phase 3 & 4 during the day.

Cllr Saunders reported that the joint use agreement with the school was still, as yet unsigned, but that the BCF have had a meeting with the school to progress it.

Cllr Ledger reported a fault with one of the sensors had caused the alarm to keep going off. This has hopefully now been resolved. Cllr Ledger is to write to all nearby residents to explain.

089/16 **Planning Matters**

089a/16 **Withdrawal of Planning Application** – 16/00147/DISC, 16/00126/DISC, 16/00124/DISC, 16/00066/DISC, 16/00065/DISC – all relating to the 2nd phase of the housing project.

089b/16 **Application:** 16/00362/F – variation to conditions associated with 14/01141/REM – reserved matters to outline application 13/00004/OUT – proposed community development comprising the erection of 18 affordable houses, 40 open market houses, shop and new highway accessed and ancillary development. Cllrs had no objections.
16/00587/F – Dolly's Barn, Islip Road, Bletchingdon. New linked one and half storey extension to the side. Cllrs had no objections.

090/16 **Accounts for Payment**

Elinor Webber (taxi expenses incurred for bus meeting)	£30.00
Funtime Bounce Ltd (for bouncy castle hire for It's a Knockout) (vat£70.83)	£425.00
Rebecca McNaught (salary)	£1000.00
Claire Fraser (payroll)	£45.00
BT	(vat£4.16)£24.99

091/16 **Year End Accounts:** The Clerk presented the end of year figures. ADD MORE

092/16 **Parish Website:** Cllr Ledger reported that the website needs to be done professionally. The BCF are keen to have a website, and the Village Hall. In one place is best for the whole village. Cllr Saunders asked if we should pool resources. It was concluded that Cllr Ledger should do some research, find out who would want to be involved, and possibly apply for funding from the Transparency Fund.

093/16 **The Annual Parish Meeting:** Cllr Saunders reported that Mrs Hatton, Headteacher, would be there, and that the BCF accounts would be presented at the BCF AGM in June and therefore they will just present a report of the year without accounts.

094/16 **Oxfordshire Together Highway Services Update:** Cllr Saunders read the update and confirmed that the decision had been taken not to join this scheme and to see what condition the highway grass verges on the approaches to the village get into on fewer cuts.

095/16 **Insurance Renewal:** The Clerk read the renewal quote and The Parish Council unanimously agreed to renew the insurance at this price.

096/16 **Planning permission for solar panels in fields:** Cllr Mrs Knight asked what was required and Cllr Saunders said he would ask the enforcement officer.

- 097/16 **Piles of wood on Village Green:** Cllr Mrs Knight reported the wood, which is fallen branches and Cllr Saunders said he would remove it.
- 098/16 **Caravan in layby on Station Road:** Cllr Mrs Knight reported the caravan as being an obstruction on the highway. Cllr Saunders said he would report it.
- 099/16 **Benches on the Village Green:** Cllr Mrs Knight said that her son, Colin Knight, had cleaned one of the benches and re-installed it. He was now on the second one and wondered if it could be installed on a concrete platform already there that doesn't have bench. Also asked for permission to take van onto Green. Cllr Saunders gave permission to drive vehicle onto Green, gave authority to Cllr Mrs Knight to decide on location of benches, but suggested they face into the Green, and reminded her to get any expenses receipt from Colin.
- 100/16 **Drains on Oxford Road:** Cllr Taylor asked the Clerk to report all of the soakaway drains along Oxford Road, to O.C.C. to be cleared out as they are all blocked with debris and leaves.
- 101/16 **Sewage Smell:** The Clerk was also asked to contact Thames Water about the sewage smell around the village.
- 102/16 **Date of Next Meeting:** Cllr Saunders asked if the date of the next meeting could be changed as he was away, and it was the meeting where Cllrs make their declarations, etc. and the Annual Return is signed. Councillors suggested 19th May, for the meeting, but this will depend on the accounts being ready. The Clerk will advise if the 19th May is too early. Otherwise, 7:30pm, Thursday 19th May, 2016 at Bletchingdon Village Hall.
- 103/16 **Toddler Group:** Cllr Ledger informed the PC that the Clerk had assisted a resident with organising a baby and toddler group in the Village Hall by asking the Charity to consider giving the group a grant to cover the cost of the hall. Cllrs discussed this concluding that the Clerk should not have acted without first taking it to the PC. Cllr Mrs Knight pointed out that it looks like the PC supports the toddler group when it had no knowledge of it.
- 104/16 **Risk Assessments:** Cllr Saunders had amended the Risk Assesments where appropriate and they were agreed by the PC.
- Date of next meeting:** 7:30pm, Thursday 19th May, 2016 at Bletchingdon Village Hall.